



# Brompton-Westbrook Primary School

THE WESTBROOK TRUST

Kings Bastion, Brompton, Gillingham, Kent ME7 5DQ

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Acting Executive Head: Mrs Jane Heyes

Acting Head: Mrs Sue Mason

## ACCEPTABLE USE AGREEMENT - PUPILS INFORMATION TECHNOLOGY

### I will:

- Treat school equipment with care
- Follow instructions about safe use of the equipment, the internet and email at all times
- Only use the computers and other technology for the things that have been agreed for the lesson
- Take care not to search for anything that might be unsuitable for school or for my age
- Listen carefully and work hard when learning how to use the internet and email safely
- Tell if I find anything, even accidentally, that I do not think is suitable for school or for my age
- Cooperate with my parents, teachers and friends to protect members of our school community from unsafe use of the internet
- Never use the internet or email to be unkind to or bully others
- Only use the email address and password that has been issued to me
- When using email, write carefully and politely
- Appreciate that everything I do on the internet and in email at school can be checked by the school and that I may receive a sanction or my parent's / carers might be told if I break the rules
- Appreciate that I must take as much care at home as I do at school when using the internet and that if I break the rules at home, I might still receive a sanction at school

**SIGNED:**

**DATE:**